

DIGNITY FOR ALL STUDENTS ACT:



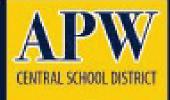
REPORT#

This form <u>CAN</u> be completed by anyone who is concerned about an incident.

This form <u>MUST</u> be filled out by any staff member who has been made aware of an incident (s).

Please fill out this form with as much information as possible and return to the Dignity Act Coordinator, a school counselor, or the Main Office.	
Date report is filled out:	
2 Name of person filing report:	
3 Identification of person filling out this form • Check all that apply.	 ☐ I am the alleged victim. ☐ I am the parent or in a parental relation to the alleged victim. ☐ I am a student. ☐ I am a staff member reporting an incident. ☐ I witnessed a problem. ☐ I was told about a problem.
4 Best way to reach me: • Fill out all that apply.	Phone number Email Come find me here
5 Identify alleged victim:	Student's Name Student's Grade
6 Identify alleged offender(s): • List name(s) of student(s) or adult(s) being accused.	1. Name Student Adult 2. Name Student Adult The offender is not known.
I would best describe the incident(s) as related to the student's: • Check all that apply.	 □ Weight (over or under) □ Disability □ Illness/Allergy □ Positive Academic Achievement □ Participation in an activity (music, theater, art, etc.) □ Sexual orientation □ Gender identity □ Poverty □ Religion □ Cultural Beliefs □ Race □ Other
8 The incident(s) occurred in the following location(s) • Check all that apply.	 ☐ Classroom ☐ Hallway/locker ☐ Cafeteria ☐ Playground ☐ School bus ☐ Gymnasium/locker room ☐ Library ☐ At an off-campus school event ☐ Internet/social media ☐ Athletic field ☐ School entrance/exit ☐ Band room ☐ Computer lab☐ Off school property ☐ Parking lot ☐ Other





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The incident(s) involved the following • Check all that apply. 10 Please describe the incident: • Describe what was said	 □ Physical (direct)—hitting, punching, tripping, kicking, pushing, scratching, ganging up, extortion, damaging property □ Social/Relational (direct or indirect)—excluding or threatening to exclude, spreading rumors/gossiping, ostracizing, alienating, using threatening looks/glances □ Verbal (direct)—name calling, teasing, intimidating, threatening, taunting, making offensive or discriminatory remarks (rude and/or lewd) □ Cyberbullying—sending insulting messages or threats (by email, text messaging, social media, chat rooms, etc.) Is this the first time this has happened? □ Yes □ No □ Unsure
• Describe what was said	Date(s) and time(s) of the incident(s)
and/or done and by whom.	
• Attach any evidence and an additional sheet with a description of the incident, if applicable.	
Please identify any other people	1 Student
who may have witnessed the incident(s). (Attach additional sheet, if necessary)	2 Student
Have you reported this situationto anyone else before	□No
filing this complaint?	☐ Yes, I reported this to on Name Date
Did anyone in the situation need medical treatment?	□ I don't know □ No
	☐ Yes, here is what I know: